



St. Clairsville Public Library

www.stclibrary.org

108 W. Main Street • St. Clairsville, OH 43950 • Phone: (740) 695-2062 • Fax: (740) 695-6420

*Thank you for thinking of the St. Clairsville Public Library in this most generous manner.
If you would like to speak with someone about donating to the library, please call us at
(740) 695-2062.*

Person Making Donation.

Name: _____

Address: _____

Phone: _____

Gift Amount: \$ _____

I'd like to make this gift

- In memory of: _____
- In honor of: _____

Use my donation for:

- The greatest need as determined by the library.
- A memorial book with a bookplate noting the person remembered and the donor.

Please send notice of this gift:

- Notice not required.
- Name and address of recipient below:

Name: _____

Address: _____

Make checks payable to: St. Clairsville Public Library

Mailing Address: St. Clairsville Public Library
108 W. Main Street
St. Clairsville, OH 43950

Please allow 6-8 weeks for processing.

Library Staff Use:	Notes:
Date Received: _____ Initials: _____	
Acknowledgement Sent: _____ Initials: _____	
Payment: _____ Initials: _____	



Giving Tree Donation

Donor Name: _____

Address: _____

Phone Number: _____

Levels of Giving

\$250 - \$499	Book Lover (leaf)
\$500 - \$999	Book Collector (leaf)
\$1,000 - \$1,999	Bibliophile (leaf)
\$2,000 - \$4,999	Literary Lion (leaf)
\$5,000 - \$9,999	Archivist (leaf)
\$10,000 or more	Conservator (stone)

Amount of Donation: \$ _____

Make all checks payable to: St. Clairsville Public Library

Please print exactly what is to be engraved on leaf (stone)

Level of Giving
(Per above chart)

SAMPLE

In Memory of
Bertha Hunt Shaffer

Conservator